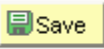


## Add/Update Email Addresses


### Update an Existing Email Address Type

<b>Path:</b>	Campus Community > Personal Information (Student) > Biographical (Student) > Addresses/Phones > Electronic Addresses
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1.	On the <b>Find an Existing Value</b> page, enter criteria to search for the student.
2.	Locate the <b>Email Type</b> you wish to update.
3.	Update the email address information.
4.	Click 

### Add a New Email Address Type

<b>Path:</b>	Campus Community > Personal Information (Student) > Biographical (Student) > Addresses/Phones > Electronic Addresses
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1.	On the <b>Find an Existing Value</b> page, enter criteria to search for the student.
2.	Under <b>Email Information</b> , click 
3.	From the <b>Email Type</b> drop-down list, choose the email type you wish to add.
4.	Enter the email address information.
5.	Click 