

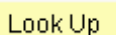


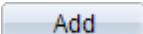
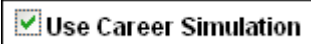

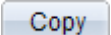
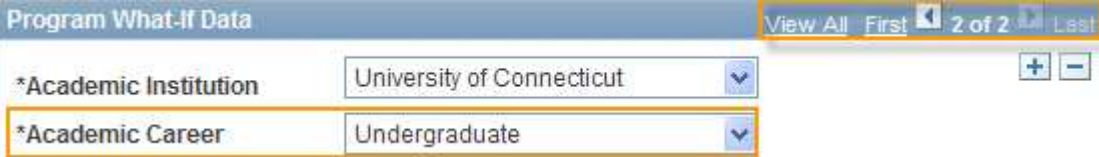






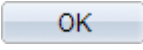
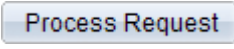


Viewing and Printing What-If Reports

Use this exploratory tool to view the new degree requirements if a student were to change their major.

There are specific rules that govern catalog requirements. If you have questions, contact the Registrar's Degree Audit staff at **860-486-6214**.

Path:	Academic Advisement > Student Advisement > Request Advisement Report
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1.	Click the  page tab.
2.	In the ID field, enter the 7-digit student ID . Note: If you do not know the ID, click  to the right of the field. On the Lookup ID page, enter the Last Name and First Name (or partial) and then click the  button. A list of IDs is displayed. Click the ID link . You may need to click  for all IDs to display.
3.	In the Report Type field, enter ADWIF . Click  to select ADWIF from the list.
4.	Click the  button. The Report Request page appears.
5.	Under the What-If Information frame, check 
6.	Then click the  link. The Create What-If Scenario page appears.
7.	Click the  button for the system to auto-enter the student's current information.
8.	Important! You may need to use the arrow buttons to the right of the Program What-If Data frame to scroll to the appropriate Academic Career . 
9.	Retain the copied values for the Career Requirement Term and Requirement Term fields. Note: The Career Requirement Term and Requirement Term fields must be the same in all three sections of the page.
10.	Change the student's Academic Program (if the What-If means a different school or college for an undergraduate student). Click  to select a different Academic Program. Note: Do not add additional Academic Programs. That is, do not click the  button. Instead, run a separate What-If report to view a different Academic Program.
11.	Retain the Advisement Status of Include .

12.	In the Plan What-If Data frame, enter the same Requirement Term as above in the Program What-If section.
13.	Click  next to the Academic Plan field to select a new Plan. <ul style="list-style-type: none"> • Each Program can have only one Plan code with a degree suffix, e.g., ALDHLTH_**BS**. • Second majors have a 2 preceding the subject code, e.g., 2ANTHRO. • Minors have a 3 preceding the subject code, e.g., 3EEB.
14.	From the Advisement Status drop-down, select Include .
15.	If including a Sub-Plan, enter the Sub-plan What-If Data . Enter the same Requirement Term as above.
16.	Click  next to the Academic Sub-Plan field to select a Sub-Plan.
17.	From the Advisement Status drop-down, select Include .
18.	Click the  button. The Report Request page reappears.
19.	Click the  button.
20.	Click the  button to view and print the report from Adobe Reader. Note: If the PDF document does not appear, disable pop-up blockers on your browser and try again.
21.	At the bottom of the page, click  to return to the Report Request page.