

Academic Regulations

By accepting admission, the student assumes responsibility for knowing and complying with the regulations and procedures set forth by the University.

University Requirements for all Baccalaureates

The Board of Trustees awards the degrees of Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science and Bachelor of General Studies to students who have completed the degree requirements of a school or college. Students can find their degree requirements in the section of the *Catalog* devoted to their school or college.

Required Credits. The University requires all students to complete at least 120 credits toward the degree. (See “Credit Restrictions.”) Some schools require more than 120 degree credits for graduation.

Required DGPA. The University requires that all students have an Upper Division cumulative grade point average (DGPA) of at least 2.0 at the time of graduation. However, some of the schools and colleges require higher averages. Students should refer to their school or college requirements to determine the minimum cumulative DGPA required. The undergraduate grade point system is two-tiered. The Lower Division ends after the semester in which the student has earned 60 credits. The Upper Division commences from that point. Graduation is based on the Upper Division cumulative grade point average.

Residence Requirement. The University requires that all students complete the last two semesters of their work at the University of Connecticut, but the school or college may require the student to complete more work at the University. Waivers require the permission of the department head, the academic dean and the Vice-President for Academic Affairs. (See “Residence Requirement.”)

Time Limit. All students wishing to apply toward a degree the credits earned more than eight years before graduation must have permission from the dean of the school or college concerned. The permission, if granted, applies only to the current school or college.

General Education Requirements. The University requires of all schools and colleges that their students take courses from a range of disciplines. The Appendix lists the courses (Groups 1 – 8) from which the schools and colleges must make their selection.

The Types of Courses and the Disciplines

1. The University requires skill in a **foreign language** to help students understand a culture other than their own and the relation between language and culture,

2. Introductory and advanced courses in expository writing and subject-matter courses emphasizing **writing** skills,

3. **Mathematics** courses and other quantitative courses,

4. Introductory or advanced survey courses in **literature and the arts** to help students understand how artists and writers communicate their unique experience of the world,

5. Introductory or advanced survey courses on **culture and modern society** to help students understand the origins and development of their culture and stimulate a feeling for human differences,

6. Introductory or advanced survey courses in **philosophical and ethical analysis** to introduce students to philosophic problems and develop the ability to think clearly and critically,

7. Introductory or advanced courses in **social scientific and comparative analysis** to help students understand society,

8. Introductory courses in **science and technology** to acquaint students with scientific thought, laboratory experimentation, and formal hypothesis testing.

Exemptions from, and Substitutions for, University Requirements

Students seeking an exemption from a University requirement, or wishing to substitute another course for the course prescribed, should consult their academic dean. To effect a change, the dean must recommend the change, and the Provost must approve it. Transfer students wanting exemptions or substitutions should request them of their academic dean as they enroll.

Applicability of Requirement

Students graduating from a school or college must meet the requirements as they were at the time the student entered, or as they were at any subsequent time.

Candidates who transfer from a school or college and then return must meet

the requirements as they were at the time the student returned, or as they were at any subsequent time.

Students who withdraw (except those on official leave of absence) or are dismissed from the University and later return must meet the requirements as they were at the time the student returned, or as they were at any subsequent time.

Residence Requirement

Credits earned “in residence” include all University of Connecticut credits, without regard to the campus or where the student lives. Whereas credits from other institutions may count toward the degree, graduating students must have earned at least 30 degree credits in residence. Unless students meet one of the conditions below, credits earned during the last two semesters must be in residence. Students may not take courses from other institutions during the last two semesters unless: 1) they have completed acceptable academic work in the armed services (the Transfer Admissions Office must receive the transcript within two years of the student’s discharge); 2) in the judgment of the department head, academic dean and Provost, work at another institution will enrich their program; 3) personal reasons compel them to leave the University for all or part of the final year (they must have permission to take courses elsewhere from the department head, academic dean and Provost).

Students wanting to transfer credits from another school in the final two years should discuss their plans with their advisor. They should note the residence requirements in their school or college and get permission in advance from any others who may be involved in the transfer.

Tentative and Final Plans of Study

Except for students in the schools of Nursing, Pharmacy and Allied Health, all students must consult with their advisors in completing a *tentative* Plan of Study form. The Plan of Study describes how the student intends to satisfy the requirements for the degree. Students should get the form from the dean of their school or college, consult with their advisor and file the completed form with their major department. Students should file the tentative Plan of Study as soon as possible.

Students must submit a *final* Plan of Study form during the first four weeks of the semester in which the student expects to graduate. The major advisor and the department head must sign the form before the Registrar receives it. The signatures indicate that the advisor and department head believe that the program meets degree requirements. The student’s program is still subject to audit by the degree auditor to insure the student has met all requirements. The degree auditor will notify the student if a problem is discovered with the final Plan of Study.

Minors

Minors are available only to matriculated students currently pursuing baccalaureate degrees. For information regarding specific minors refer to *Minors* in the Index. Only courses with a grade of “C” or better can be counted. A maximum of 3 transfer credits in equivalent UConn courses may be used. A plan of study for the minor, signed by the department head, director or faculty designee, must be submitted to the Degree Audit Office during the first four weeks of the semester in which the student expects to graduate. A minor is not required for graduation.

Lower and Upper Division Status

Students are in the Lower Division until they have earned at least 60 credits. Students are in the Upper Division the semester after they have earned 60 or more credits. Note that the graduation grade-point requirement is based on Upper Division credits.

Change of Major within a School or College

All students except those enrolled in the College of Liberal Arts and Sciences (CLAS) wanting to change majors should consult their academic dean. Students in CLAS wanting to change majors should consult the head of the department offering the preferred major.

Change of School

Students wishing to change from one school or college to another should consult their advisor and the dean of the school or college the student wishes to enter. Students may get a School Change Petition from the office of a dean or from the Office of the Registrar. The applicant should give the completed Petition to the dean of the school or college the applicant wishes to enter. The Dean of Students sends the decision to the applicant.

Students who transfer out of a school or college may no longer continue under the requirements of that school or college. If they transfer back into that school or college they may no longer continue under earlier requirements. When students change schools their catalog year for the second school is the year of the change, unless the dean of the school to which they transfer makes an exception.

Change of Campus

Students wanting to change from Storrs to a regional campus must obtain information and approval from the Dean of Students Office. Regional campus students wanting to change to Storrs or another regional campus should consult their regional campus registrar or office of Student Affairs.

Academic Advising

The deans of the schools and colleges assign advisors to help students meet their academic goals and complete degree requirements. Although the advisor is responsible for making appropriate academic recommendations, students are responsible for their own academic progress.

Meeting regularly with an advisor helps students anticipate and solve problems before they become serious. Advising includes:

- Describing the goals of higher education, the aims of disciplinary and interdisciplinary study, and the reasons for academic requirements including minimum scholastic standards;
- Describing registration procedures, courses, faculty interests, educational opportunities and degree programs;
- Helping the student plan semester by semester registration including tentative and final plans of study;
- Referring the student to appropriate sources for information and specialized services.

Students and advisors should know the academic requirements published in the University *Catalog*, the *Student Handbook*, the *Directory of Classes* and departmental plans of study.

Before registering, students consult with their advisors. The University tries to meet the students' requests where course selections conform with University rules and where resources permit.

The deans of the schools and college distribute individual academic evaluations to the students to help them plan their academic careers. The evaluations show which requirements have, and have not, been fulfilled. The academic dean keeps a copy and student advisors receive a copy.

Registration

All students must register on the dates announced and pay the succeeding semester fee bills as due. Before registering, students must consult their academic advisors.

Entering Students

Entering Freshmen and Transfers register in the summer for the following Fall semester and in January for the following Spring semester. The University Division of Health Services sends health report forms to entering students. Their physicians must sign these forms signifying that the student is free from active tuberculosis and immunized against rubella and measles. Students must complete the forms and return them directly to the University Health Services before registering.

All entering students who have not earned college credits in mathematics or statistics must take a test in high school algebra ("Q-course Readiness Test") when registering. Students failing the test must take Mathematics 101, a remedial course with no credit toward graduation. Students should review their course work in algebra before taking the Q-course Readiness Test. Depending on the student's preparation and course of study, some schools and colleges require entering students to take additional tests in mathematics, foreign languages and English.

Continuing Students

Continuing students register for the next semester during the preceding semester, e.g., in the Fall semester for the Spring. The Registrar mails to each continuing student a notice listing the dates and times for student registration. The Registrar publishes a *Directory of Classes* listing the course offerings and other relevant information for the semester. Students should also read the description of the course content in the *Catalog* before registering for courses.

Before classes begin, the Registrar mails to each student a list of the courses in which the student successfully enrolled. Students can adjust their schedules or complete them during add/drop periods. Students who have not paid their fee bills or do not have deferrals will have their class schedules cancelled.

Late Registration

Late registration is held each semester just prior to the beginning of classes to register students who were unable to register previously, such as late admitted or readmitted students.

Improper Registration

Students who discover they are not eligible for a course in which they have enrolled, should consult their advisor and drop the course as soon as possible. Upon recommendation of an advisor, instructor, department head or dean, the Registrar may remove students from courses for which students are not eligible to enroll.

Failure to Register

Students must enroll in a course to attend the class. Instructors with unenrolled students in a class should tell the students they should add the course to attend, then notify the Registrar. Unenrolled students will earn no credit for courses or parts of courses completed. Students who have paid their fees may register late with the permission of the student's advisor, instructors, department heads of the departments offering the courses and the student's academic dean.

Full-Time and Part-Time Registration

Full-time students register for at least 12 credits and continue to carry at least 12 credits through the end of the semester.

Courses with restricted credits (see Credit Restrictions) have all credits counted in computing the Semester Credit Load, but only unrestricted credits toward the degree. Unresolved marks from a previous semester and/or courses currently being audited are not counted in computing the Semester Credit Load.

Part-time students are those enrolled for fewer than 12 credits. Enrolling for fewer than 12 credits requires the written approval of the student's academic dean. Part-time students must have the permission of the Dean of Students to participate in any extra-curricular activity involving intercollegiate competition. Students considering taking fewer than 12 credits should consult their advisor and read carefully the rules governing scholastic probation and dismissal, financial aid and housing. They also should ask if their part-time status will affect their social security, their insurance and related matters.

Auditing Courses Without Credit

Students wanting to have the fact that they were exposed to the material in a course recorded on their academic record, but not receive either credit or a grade, may choose to audit a course. The student may participate in the course as the instructor permits. In place of a grade, the record will show AUD.

All students planning to audit a course must get an Audit Card from the Registrar, complete it, and file it with the Registrar. To complete the card, they must consult their advisor and get the instructor's consent. Students changing a course from credit to audit after the second week of classes receive both W (for Withdrawal) and AUD marks on their academic records.

Part-time students must pay the same fee to audit a course as they would pay if they took the course for credit.

Repeating Courses

Unless the *Catalog* course description states that students may repeat the course for credit, no student shall receive credit toward the degree from the same course more than once.

With the written consent of the instructor and the student's academic dean, students may repeat a course already passed to improve their grasp of the subject. The student will earn no additional credits toward the degree. However, the credits count as part of the student's course load and the student record will include both marks. Also, the grade-point average will include the credits and grade points for both marks.

The parenthetical cross-references:

(Formerly offered as . . .),

(Also offered as . . .),

following a course title indicate that a student may not count the credits for both courses toward a degree.

The same 3 digit numerics are not repeatable, i.e. 107, 107W.

Undergraduate Schedule Revision Regulations

Semester Period	Add	Semester Period	Single Drop	Two or More Drops
First and Second Weeks of Classes	*Touchtone Telephone Registration	First and Second Weeks of Classes	*Touchtone Telephone Registration with NO "W" Grade	*Touchtone Telephone Registration with NO "W" Grade
Third and Fourth Weeks of Classes	Advisor, Instructor, and Department Head offering Course	Third through Ninth Weeks of Classes	Advisor with "W" Grade	Advisor and Dean with "W" Grade
After the Fourth Week	All of the above and Dean	After the Ninth Week	DEAN Exceptions made for extenuating circumstances	

***Students should be aware of the rules of their individual schools and colleges for using the Touchtone Telephone Registration System.**

When a student drops a course during the first two weeks of classes, the Registrar does not place the course on the student's record. When a student drops a course after the second week, the Registrar places the course on the student's record with a "W" (for withdrawal). After the second week of classes, adjustments to a student's schedule must be filed with the Registrar. To drop more than one course during the third through the ninth week, simultaneously or cumulatively, requires the dean's signature as well as the advisor's. No student is permitted to drop a course after the ninth week of classes unless the dean makes an exception. Exceptions are made only for extenuating circumstances beyond the student's control.

Adding or Dropping Courses

Detailed instructions for adding and dropping courses appear in the *Directory of Classes*. Students must consult with their academic advisor prior to adding or dropping courses.

A student may add and drop courses from the time that registration opens through the second week of the semester without special permission. Courses dropped during this period are not recorded on the student's record.

During the third and fourth weeks of the semester, a student may add courses through the Registrar's Office with consent of the student's course instructor, advisor, and the head of the department offering the course. After the fourth week of the semester, the permission of the student's dean is also required.

If a student drops a course after the second week of the semester, a "W" for withdrawal is recorded on the transcript. From the third through the ninth week of the semester, a student must obtain the advisor's signature to drop one course. To drop more than one course during that period, a student must obtain both the advisor's and the dean's signature.

To drop a course after the ninth week, the student needs the advisor's recommendation and the permission of the dean of his or her school or college. The dean only grants permission to drop a course after the ninth week for extenuating circumstances beyond the student's control. Exceptions are not made for the student's poor academic performance.

Registration for fewer than 12 credits. See section on Full-time/Part-time Registration.

Section Changes. During the first two weeks of the semester, students need not consult their advisors to change sections. After the second week of the semester, section changes require the same authorization as other add/drop transactions.

Consent courses. For consent courses, students must get the required consent(s) before adding the course. (See course descriptions)

Regional campuses. Students at the University's regional campuses are subject to all regulations governing adding and dropping courses, except that course instructors act for the department heads and the regional campus director acts for the dean.

Summer sessions. Students attending summer classes should consult the University's summer bulletin for information on procedures and approvals needed for adding or dropping courses.

Denial of Space for Non-Attendance

Instructors may deny an enrolled student a place in a classroom when the student attends no class nor laboratory during the first two weeks of the semester. When the instructor denies a student a place in the classroom, the student is still enrolled

in the course. Students who continue to absent themselves from class without dropping or withdrawing from the course risk failing the course.

Independent Study, Special Topics and Variable Topics Courses

Students wishing to study a subject independently, for credit, must find an instructor to supervise the project. The instructor and the student then agree on the number of credits the student may earn. The student must complete an Independent Study Authorization Form, have it signed and deliver it to the Registrar.

Without special permission, students may not register for or earn toward the degree more than **six credits** each semester in any one or combination of independent study, special topics, and variable topics courses. To increase this limit, students must consult with their advisor and get the permission of their academic dean.

Registration in Courses Labeled "Credits and Hours by Arrangement"

The student and the instructor agree on the number of credits the student expects to earn and the student enters the number of credits when registering. If the number of credits a student expects to earn changes during the semester, the instructor must report the change to the Office of the Registrar as soon as possible, by memo, class list or grade sheet.

Transfer Credits for Continuing Students

Students wanting to take courses elsewhere and apply the credits toward their degrees should consult their advisor, their academic dean and the Transfer Admissions Office beforehand. Otherwise, the credits may not apply toward the student's degree. The student must get a Request to Transfer Credit Form from the Transfer

Maximum Number of Credits Students May Take Per Semester		
To register for more than the maximum credits listed below, the student must obtain permission from the student's advisor and academic dean.		
Engineering and Pharmacy	19	21 if 5th semester or above and earned 2.6 SGPA or above the previous semester
All other schools and colleges	17	18 If earned 2.6 SGPA or above the previous semester or taking National Defense courses
For a six-week Summer Session, the maximum is 8 credits.		

Undergraduate Earned Credit Semester Standing

The University of Connecticut charts a student's educational progress by semester standing based on earned credits rather than the traditional designations of freshman, sophomore, junior, senior. However, semester standing may be related to these traditional terms as indicated below.

Standing is based on *earned credits*, not on numbers of semesters attended. Courses in progress are not counted. Standing is advanced after minimum credits indicated below have been earned.

Traditional	Semester Standing	Earned Credits
Freshman	1	0 - 11
	2	12 - 23
Sophomore	3	24 - 39
	4	40 - 53
Junior	5	54 - 69
	6	70 - 85
Senior	7	86 - 99
	8	100+
	9	117 - 133 (Pharmacy)
	10	134+ (Pharmacy)

Admissions Office and submit an official transcript of the work as soon as it is completed. Ordinarily, the student must complete the last two semesters at the University of Connecticut. (See Residence Requirement.)

Transfer credits must have a grade of "C-" (1.7 on 4.0 scale) or above. Grades and grade points do not transfer. If the student earns grades of "P," "CR," or the like, for work completed elsewhere, the student must provide the Transfer Admissions Office with official letter grade equivalents to have the work evaluated.

Study Abroad

Students wanting to study abroad in a University of Connecticut program should consult the Study Abroad advisor for current information about programs and procedures. Students wanting to study abroad in another program must follow the procedure described above for transferring credits.

Course Information

Course Numbers

Course numbers show the level of the material presented. The numbers and the academic levels follow:

- 01-99 courses in the Ratcliffe Hicks School of Agriculture. Baccalaureate students may *not* register for these courses.
- 100-199 courses primarily intended for Lower Division students.
- 200-299 courses primarily intended for Upper Division students.
- 300 and above courses primarily intended for Graduate students.

Lower Division students may enroll in one 200-level course besides any 200's level foreign language courses they may take, provided: (a) their advisor recommends the course and they have the permission of the instructor and their academic dean; (b) the 200-level course does not cause them to postpone required courses.

Students registering for their fourth semester may enroll in 200-level courses not "open to sophomores" provided: (a) they will have at least 54 (62 for Engineering and Pharmacy students) credits by the end of the semester; (b) they have the instructor's consent. Students without the required credits who wish to take 200-level courses not "open to sophomores" must have the consent of the instructor and their academic dean.

Unless their school or college has more stringent requirements, undergraduate seniors with a cumulative grade point average of 2.6 or above may take 300-level courses. Other undergraduates must have the permission of the instructor and the student's academic dean to enroll in a 300-level course.

Skill Codes

The University faculties require students to develop writing, quantitative and computing skills. Courses including one or more of these skills have a letter following the course number showing the skill(s) taught.

- W-courses have major writing assignments aimed at teaching the student to write clearly. All W-courses have English 105 as a prerequisite.
- Q-courses require the student to know and use algebra, or a higher form of mathematics. Passing the Q-course Readiness test or Mathematics 101 is prerequisite to any Q-course.
- C-courses give students hands-on experience in at least one major computer application.
- J-courses teach writing and quantitative skills.
- S-courses teach writing and computing skills.
- V-courses teach quantitative and computing skills.
- Z-courses teach writing, quantitative and computing skills.
- P-courses teach some writing skills, but fewer than a W-course.

Consent Courses

Many University courses require consent of the instructor for enrollment. The course directory section of this *Catalog* and *Directory of Classes* specify the required signatures.

Prerequisites, Required Preparation, Recommended Preparation

Prerequisites: The term *prerequisite* implies a progression from less advanced to more advanced study in a field. Students must satisfy the prerequisite(s) before registering for the course, unless exempted by the instructor. Prerequisites taken out of sequence within a single department shall not count towards degree credit unless the head of the department offering the course grants an exception.

Assume that courses A and B are in the same department and A is prerequisite to B. If the instructor permits the student to take B without having taken A, and the student passes B, the student may not take A for credit without permission. The student seeking credit for A must have the permission of the head of the department offering the course. The department head must notify the Registrar in writing.

Required Preparation: Students must satisfy *required preparation(s)* before registering for the course, unless exempted by the instructor. However, students may subsequently receive credit towards graduation for courses so listed, regardless of the order in which they are taken.

Recommended Preparation: *Recommended preparation* denotes that the instructor will assume that students know material covered in the course(s) listed. Students who register for a course without the recommended background may experience difficulties and are encouraged to consult with the instructor prior to registration.

Restricted Credits

Students should read carefully the course descriptions in the *Catalog* before they register because some of the course credits may not count toward graduation. Some examples of credit-restricted courses are:

Math 101

Only 6 credits from Phil 101, 102, 103, 104, 105, 106

Not both Stat 100 and Stat 110

Only 2 credits for Math 215 after passing Math 227

Course restrictions also apply to independent study courses (see Independent study, special topics, and variable topics courses), repeated courses (see Repeating courses), and prerequisites taken out of sequence (see Prerequisites).

In all cases of credit-restricted courses, the transcript will show full credit earned because the restricted credits still count toward full-time status determination and in calculation of grade point averages. Only degree credits, credits used to meet degree requirements, will be reduced.

Satisfying Course and Credit Requirements by Examination

Satisfying Course Requirements by Examination

A student may, with the permission of their academic dean, meet school or college course requirements by examination. The student earns no credit. The department offering the course gives the examination.

Earning Course Credits by Examination

The student should obtain a *Petition for Course Credit by Examination* from the Office of the Registrar and take it to the instructor of the course and the department head for review of the student's academic qualifications and approval to take the exam. The student must then take the form to the student's academic dean for final approval. When all approvals have been obtained, the student must take the form to the Bureau of Educational Research to arrange for the examination.

When acceptable candidates apply, departments arrange examinations once a semester, as shown in the University calendar. The course instructor prepares and grades the examination. The student writes the answers unless the material makes an oral or performance examination more appropriate. Examinations in laboratory courses test the student's mastery of laboratory techniques. Students may not elect the Pass/Fail option when taking an examination for course credit. Posted grades are from A to D- with the corresponding grade points, and if the student fails the examination, the Registrar does not record a grade. If the department permits, students may review past examinations.

The limitations are: Students may not earn credits by examination for English 011, 103, 104, 105, 109 or for 100 level foreign language courses. Schools and Colleges may exclude other courses from course credit by examination.

Students may not earn by examination more than one-fourth of the credits required for the degree.

Students may not earn credits by examination for any course they have failed, by examination or otherwise.

Students may not take an examination for credit if they previously covered a substantial portion of the material in a high-school or college course for which the University granted credit.

Grading System

Grade Point Formulas

Grade points for courses graded A-F are the product of the course credits and the points per credit for the grade earned. For example, given a B- for a 3-credit course, points earned for the course are 8.1 (2.7 x 3). For any period, the total grade points for the courses graded A-F divided by the total credits give the grade point average. The semester GPA (SGPA) includes all courses graded A-F in a semester or a summer session. The division GPA (DGPA) averages all courses graded A-F in the Lower or Upper Division. The total GPA (TGPA) averages all courses graded A-F in Lower and Upper Divisions. Lower Division students have fewer than 60 credits; Upper Division students have 60 or more credits.

If a student fails a course and then repeats it successfully, the Registrar records the grades and the grade-points for both attempts. Note that given an F for a 3-credit course, the points for the course are 0 (0 x 3). Thus, for any grade point average, when a student fails a course, while the point-total does not increase, the credit-total dividing the point-total does increase.

Students withdrawing from a full-year course at the close of the first semester will, if they have passed the first part of the course, receive credit for the work of the first semester, unless the course description states otherwise.

Marks of I and X

An I or X means the student has not earned course credit at the end of the semester and may be subject to scholastic probation or dismissal.

I (incomplete). The instructor reports an I if the completed work is passing and the instructor decides that, due to unusual circumstances, the student cannot complete the course assignments. If the student completes the work by the end of the third week of the next, registered semester, the instructor will send the Registrar a grade for the course. Otherwise, the Registrar will convert the I to I F. On the academic record, the permanent letter grade submitted for an I follows the I, e.g., I becomes I B. If the instructor does not submit a grade the Registrar will change the grade to I F or I U.

X (absent from the final examination). The instructor reports an X only when a student missed the final examination and when passing it with a high

Grades, Grade Points, Credits, and Skills				
Explanation	Final Grades	Grade Points	Course Credit	Skill
Excellent	A	4.0	yes	yes
	A-	3.7	yes	yes
Very Good	B+	3.3	yes	yes
Good	B	3.0	yes	yes
	B-	2.7	yes	yes
	C+	2.3	yes	yes
Average	C	2.0	yes	yes
Fair	C-	1.7	yes	yes
Poor	D+	1.3	yes	yes
	D	1.0	yes	yes
Merely Passing	D-	0.7	yes	yes
Failure	F	0	no	no
Pass/Fail Pass	P@	na	yes	no
Pass/Fail Failure	F@	na	no	no
Satisfactory	S	na	yes	no
Unsatisfactory	U	na	no	no
Audit	Aud	na	no	no
Withdrawal	W	na	no	no
Continuing Registration	na	na	na	na
Undergraduate Marks: Relation of marks, points, course credits, and Fulfillment of skill requirement.				

mark could have given the student a passing grade for the course. If the student would have failed the course regardless of the grade on the final examination, the student will receive an F. If the instructor reports an X and the Dean of Students Office excuses the absence, the instructor will give the student another opportunity to take the examination. The absence must be due to sickness or other unavoidable causes. The instructor must give the examination before the end of the third week of the next, registered semester. If by the end of the third week of the next, registered semester the instructor does not send a grade to the Registrar, the Registrar will change the X to X F or X U.

In exceptional instances, after consulting the instructor, the Dean of Students may extend the time for completing courses marked I or X.

Other Temporary Marks

The letters L, N, and Y are temporary marks posted on a student's academic record when the instructor has not reported a final grade.

L: recorded when the instructor is late in reporting final grades for an entire section.

N: recorded when no grade is reported for a student who has been registered in a course section; usually indicates a registration problem.

Y: recorded when course does not end at conclusion of semester or summer

session. NOTE: this mark may be assigned *only* to courses the Senate Curricula and Courses Committee specifically approves. It is not intended as an alternative to the I or X.

N, L, X, and Y temporary marks are replaced on the academic record by the actual grade when submitted by the instructor. An N mark which remains unresolved will become NF and be computed as an F at the end of the third week of the next semester of registration. If no grade is submitted for a mark of X, the mark will automatically revert to a grade of F or U and will be shown as X F or X U.

Temporary marks I, X, L, N, Y do not prevent the calculation of either the semester or the cumulative grade point average. However, in such cases the grade point averages are placed in parentheses on the academic record.

Temporary marks I, X, and N do not represent earned credit. A student placed on probation with unresolved grades will be relieved of probation status if satisfactory completion of the work places his or her academic performance above the probation standards. See section on Scholastic Standards.

Pass/Fail Option

The University Senate, the schools, the colleges and some programs have restricted the credits placed on Pass/Fail in various ways. Thus students planning to place a course on Pass/Fail should consider the consequences carefully. The advantage to the student is that the grade for a course placed on Pass/Fail does not affect their grade point average. However, they should discuss with their advisor the immediate, the long-term, the direct, and the indirect effects.

Students who have earned at least 26 credits and are not on scholastic probation may place three courses, for no more than 12 credits, on Pass/Fail. Students may not place more than one course each semester on Pass/Fail, nor more than one during the summer, despite the number of summer sessions attended.

Students place courses on Pass/Fail, or remove them from Pass/Fail, at the Office of the Registrar without informing the instructor. Since the instructor does not know whether a student has placed a course on Pass/Fail, the examining, grading and reporting do not differ from that of other students. The Registrar enters P@ if the instructor submits a passing grade and F@ if the student fails. Students must place courses on Pass/Fail during the first two weeks of the semester or the first week of the summer session. If a student, having placed a course on Pass/Fail, decides to remove it from Pass/Fail, the student must do so by the ninth week of the semester or the fourth week of summer session.

Restrictions on Pass/Fail Courses. Courses placed on Pass/Fail do not satisfy The General Education Requirement, the major or related requirements, the skill requirements or any school or college course requirement. Pass/Fail credits may not be acceptable when a student changes majors or schools within the University. Pass/Fail credits may not be transferable to another institution.

Non-degree students must have the approval of the Dean of Extended and Continuing Education to place a course on Pass/Fail. The Dean grants permission only in extenuating circumstances.

Students working on a degree at another institution need written approval from their dean, or other official, at the other institution to place a course on Pass/Fail.

The Registrar does not place a student on the Dean's List if the instructor's grade for a Pass/Fail course is less than C. Note that at least 12 credits must contribute to the semester grade-point average placing a student on the Dean's List. As the Pass/Fail marks have no grade points, the instructor's grade does not contribute to the grade point averages. Note also that at least 54 credits must contribute to the grade-point average for students to graduate *cum laude* or higher.

Restriction by School or College. Listed below are the Pass/Fail *supplementary* restrictions imposed by each school and college.

1. In the College of Agriculture and Natural Resources, students may not elect the Pass/Fail option for any course used to meet the English requirement, the group distribution requirements, the course requirements for a major, any course specifically required for a given major, or any other course declared by the College of Agriculture and Natural Resources to not be appropriate for Pass/Fail grading.

2. In the Ratcliffe Hicks School of Agriculture students may not use the Pass/Fail option.

3. In the School of Allied Health Professions, courses taken on Pass/Fail cannot be used to fulfill specified course requirements.

4. In the School of Business Administration, students may not elect the Pass/Fail option for any course used to meet the general education distribution requirements, the course requirements for a major, or any course taken within any of the departments of the School.

5. In the School of Education, students may not elect the Pass/Fail option to fulfill School of Education graduation requirements, University distribution requirements, courses offered in the School of Education which are required for certification as a teacher, major area course work within the School of Education, nor for the 24-36 credits of major course work, as required by specific programs.

6. In the School of Engineering, no course taken on Pass/Fail may be counted for credit toward graduation or be used to meet any course requirement.

7. In the School of Family Studies, courses in the major field and related field cannot be taken on Pass/Fail. No 100-level courses in Family Studies, required as prerequisites to a major, may be taken on Pass/Fail.

8. In the School of Fine Arts, courses taken on Pass/Fail cannot be used to fulfill the English requirement, the distribution requirements or any course requirement in the student's major department or related field(s).

9. In the College of Liberal Arts and Sciences, courses taken on Pass/Fail cannot be used to fulfill the College requirements or the 36 credits in the area of concentration (major and related groups).

10. In the School of Pharmacy, no specifically required courses (all courses for which no alternate choice is given in the curricular listings) can be taken on Pass/Fail.

S and U

In a few courses, with the permission of the Senate Committee, Scholastic Standards, the instructor grades everyone in the course either S (satisfactory) or U (unsatisfactory). As these grades have no grade-points they do not affect grade-point averages. Courses graded S/U may **not** be used to satisfy the General Education Requirements.

Grade Reports

Instructors of undergraduate courses notify students of their mid-semester progress before the end of the eighth week of the semester. Instructors intend the marks to help students evaluate their progress. Students with low marks should consult with the instructor and their advisor. The instructor and department head have responsibility for notifying students. The Registrar does not receive the marks and they do not become a part of the permanent record.

At the end of each semester, the instructor sends course grades to the Registrar, and the Registrar sends the students their final grades.

Final Examinations

Without special permission from the dean, the instructors of undergraduate courses must give a written examination at the end of the semester. Independent study courses, seminars, practicums, laboratory and similar courses do not require final examinations if the instructor had approval from the dean before the semester began. Instructors may give seniors oral final examinations.

Instructors of courses numbered 300 and above give written final examinations at their discretion.

Absences from Final Examinations

If, due to extenuating circumstances, a student cannot take a final examination as announced in the Final Examination Schedule, the student must ask permission from the Dean of Students Office to reschedule the examination. When the student has permission to reschedule, the instructor will schedule it at a time agreeable to both. See X under Grading System.

Rescheduling Final Examinations

Students should check their final examination schedule to see if they have either:

- four examinations in two consecutive calendar days,
- three examinations in one calendar day, or
- three examinations in consecutive time-blocks spanning parts of two consecutive days.

If any of the above apply, they may request the Dean of Students Office to rearrange their schedule. The Dean of Students Office will select one of the examinations for rescheduling and notify the instructor, usually with a letter given to the student.

Final Examinations for Courses Given at Non-standard Times

In undergraduate courses scheduled by arrangement or at non-standard times, instructors give the final examinations during the last class meeting or meetings. Instructors of graduate courses scheduled by arrangement may schedule the final examination during the final examination period, provided (1) space is available, (2) no student will have a conflict and (3) no student has more than two examinations in one day.

Instructors determine the weight assigned to the final examination in computing the final grade.

Class Attendance

The instructor describes the computation of the grades and the relation between grades and attendance at the beginning of the semester. Where grades depend on classroom participation, absences may affect the student's grade. However, if a student were absent and the instructor reduced the grade, the reduction would be due to lack of class participation, not the student's absence. Except for final examinations, instructors have final authority in permitting students to submit assignments late or make up examinations.

Graduation

Application for Degrees

Based on the Registrar's records, in October the Registrar will mail applications for degrees to all probable Spring candidates and in March to all probable summer and fall candidates. Candidates who do not receive applications at these times should consult the Office of the Registrar, Room 147, Wilbur Cross Building, by the beginning of the semester in which they expect the degree.

To graduate, candidates must return the completed application by the due date on the application to the Registrar's Office. This application is essential for graduation. Candidates failing to file the application on time may not: (1) be granted a degree on the date expected even though they fulfilled all other requirements for the degree, (2) have their names printed in the Commencement Program, (3) have their names listed in hometown newspapers, as graduating, (4) receive information about and tickets for the Commencement ceremony.

Commencement

The University has one commencement in May each year, following the Spring semester. Students who received degrees at the end of the previous summer or Fall semester and students who anticipate completing degree requirements by the May commencement or the following August may participate.

Conferring of Degrees

The Board of Trustees awards degrees only to students in good standing who have met their obligations to the University. Students who do not complete requirements for the degree by one conferral date may qualify for the next conferral date by satisfactorily completing all graduation requirements.

The Board of Trustees confers degrees three times annually: Commencement Day (May), August 31 and December 31. Candidates meeting the requirements before the conferral date and needing verification may ask for a "Completion Letter" from the Office of the Registrar, Room 147, Wilbur Cross Building.

Diplomas

Students do not receive their diplomas at Commencement. The Registrar mails them to graduates by the third month after conferral. Graduates who have not received their diploma by the end of the periods noted above should inform the Office of the Registrar, Room 147, Wilbur Cross Building.

Additional Degree

Students may pursue an additional baccalaureate, either wholly or partly, concurrently or after receiving another degree. The student must complete an Additional Degree Petition, which requires the consent signature of the dean of each school or college in which the student will be enrolled. Students may get Additional Degree Petitions from the offices of deans or from the Registrar. A student pursuing two or more degrees concurrently must designate one degree the primary degree. The Dean of Students answers the petitioner in writing.

The student must meet all requirements for each degree. The two degrees require at least 30 degree credits more than the degree with the higher minimum-credit requirement. For example, Engineering degrees require at least 134 credits while Arts and Sciences degrees require at least 120 credits. The Engineering degree has the higher minimum-credit requirement, so the total is 134 + 30, or 164. (If the student pursues a third degree, the two additional degrees require at least 60 degree credits more than the degree with the highest minimum-credit requirement.)

At least 30 of the additional credits must be 200-level courses, or above, in the additional degree major or closely related fields and must be completed with a grade point average of at least 2.0.

Some schools and colleges offer double majors. The Additional Degree should

not be confused with a double major.

For students who apply for an additional degree: (1) the total GPA combines all A-F credits and grade points of both degrees, and (2) the Upper Division Cumulative GPA combines all A-F credits and grade points in the Upper Divisions. All credits earned after completing the semester in which the student earned 60 credits are Upper Division credits.

Certifications

Students needing certification of enrollment or academic status for loan deferments, job procurement, scholarships, insurance, international student I.D. cards, licensing exams, admission to graduate school or other purposes may obtain the necessary documentation from the Office of the Registrar, Wilbur Cross Building, Room 147.

Transcript Requests

Students at Storrs and the regional campuses can request official transcripts of their academic records by writing to the University of Connecticut, Office of the Registrar, Wilbur Cross Building, U-77T, Storrs, CT 06269-4077. Requests can also be faxed to the Registrar at (860) 486-4199. All requests should include full name, social security number, dates of attendance, complete and accurate addresses of transcript recipients including ZIP codes, and the requester's address and telephone number in the event that there is a problem with the request. Requests **MUST** be signed even if they are faxed. **There is no service fee for official transcripts.**

Request forms can be completed at the Registrar's Office in the Wilbur Cross Building on the Storrs campus and submitted for processing at the Room 147 service counter. These forms are also available at the regional campus registrars' offices for mailing or faxing to the University Registrar at Storrs.

Students can request that their transcripts be sent to themselves. Note, however, that such transcripts are stamped "issued to student in a sealed envelope" and the envelope bears a similar stamp and a facsimile signature. Students are cautioned that some recipients will not accept transcripts that have not been sent directly to them.

Transcripts are sent out **ONLY** by US Postal Service first class mail or Express Mail/Priority Mail; for the latter, the request must be accompanied by a pre-paid and pre-addressed Express Mail/Priority Mail envelope. Alternate carriers (e.g. UPS, Federal Express) are not an option.

There are other restrictions to this service. Official transcripts may be withheld by appropriate University officials if some financial or other obligation to the University remains unmet. Since official transcripts are issued on security bank paper they **CANNOT BE FAXED**. Requests are processed in the order in which they are received in one to five business days. The University does not honor telephoned requests for transcripts.

Students can obtain an unofficial transcript by presenting a photo I.D. in person at the Registrar's Office at Storrs or by faxed request with the same information required for official requests. Fax to the Registrar at (860) 486-4199. An unofficial transcript may also be obtained by presenting a photo I.D. at any of the regional campuses; however, students should call the regional campus registrar in advance to make arrangements for transcript pickup.

Scholastic Standards

Scholastic Probation and Dismissal

Scholastic probation and dismissal from the University for scholastic reasons shall be administered by the Dean of Students in accordance with the regulations that follow.

Scholastic Probation. Scholastic probation is an identification of students whose scholastic performance is below University standards. The student and the student's counselor or advisor are informed that a marked academic improvement in future semesters is necessary to obtain the minimum scholastic standards.

Students are on scholastic probation for the next semester in which they are enrolled if their academic performance is such that they are included in any of the following conditions:

1. Students who have completed their first Lower Division¹ semester and who have earned less than a 1.6 semester grade point average.

¹ Students shall be considered in the Lower Division until they have earned at least 60 credits. Division semester standing is determined by the number of calendar semesters completed.

2. Students who have completed their second Lower Division semester and who have earned less than a 1.8 semester grade point average for that semester.

3. Students who have completed their third Lower Division semester and who have earned less than a 1.9 semester grade point average for that semester.

4. Students who have completed their fourth Lower Division semester or more and who have earned less than a 2.0 semester grade point average for that semester.

5. Students who have completed their first Upper Division² semester or more and who have earned less than a 2.0 semester grade point average or Upper Division cumulative grade point average.

6. All full-time students as determined by initial registration, who have earned fewer than 9 credits during the last semester for which they were enrolled unless they fall below 9 credits because they were granted permission to drop courses.

All part-time students who at the end of the semester have earned less than 60% of the credits for which they were initially registered unless they fall below the 60% minimum because they were granted permission to drop courses.

The end of the semester is defined as the day when semester grades must be submitted to the Registrar. This must occur no later than seventy-two hours after the final examination period ends.

Incomplete and Absent grades (I, X, and N) do not represent earned credit. A student placed on probation with unresolved grades will be relieved of probation status if satisfactory completion of the work places his or her academic performance above the probation standards.

Warning letters will be sent to students who have completed their first, second, or third Lower Division semesters with less than a 2.0 semester grade point average.

Except for students who have been dismissed at the end of the spring semester, credits and grade points earned in a **summer session** of the same calendar year will be counted as part of that spring semester.

Dismissal. Students who fail to meet the minimum scholastic standards for two consecutively registered semesters, or for three in the same division, or for a total of four in their academic career, are subject to dismissal. However, no student with at least a 2.3 semester grade point average after completing all courses for which he or she is registered at the end of a semester shall be subject to dismissal.

A student who attains less than one-half of the stated scholastic probation minimum standards at the close of any semester is subject to dismissal.

The scholastic records of those students subject to dismissal are reviewed by an Assistant to the Dean of Students and the Assistant/Associate Dean of the School/College. For extraordinary reasons, students may be allowed to continue at the University on restricted scholastic probation.

A student who has been dismissed from the University for academic reasons may not register for courses as a non-degree student without the approval of the dean of Extended and Continuing Education, who will inform the dean of the student's previous school or college about the decision made.

Students who are subject to dismissal but who are permitted to continue may not hold office in any University registered club or organization or serve on any University committee, and they may not take part in any activity related to extracurricular public musical or dramatic performances or public athletic contests and may be subjected by the Dean of Students to other conditions for their continuance.

No students who have earned the minimum number of credits required for graduation, but who have earned fewer than 2.0 times as many grade points as the number of calculable credits for which they have been registered in the Upper Division, may continue in the University without the consent of the Dean of Students on the recommendation of the major department heads and academic deans.

When a student is dismissed from the University for scholastic reasons, any certificate or transcript issued must contain the statement "Dismissed for scholastic deficiency but otherwise entitled to honorable dismissal."

Dismissed students are not permitted to live in residence halls the semester following their dismissal.

Students who have been dismissed may, during a later semester, request an evaluation for readmission to the University by applying to the Dean of Students Office. Any dismissed student planning readmission to the University should contact an Assistant to the Dean, at the Dean of Students Office, to discuss their individual academic situation. Readmission will be considered favorably only when the evaluation indicates a strong probability for academic success.

Readmission can occur only after one regular semester has elapsed since the student was dismissed. In their first regular semester after readmission, dismissed students may not hold office in any University registered club or organization or serve on any University committee, and they may not take part in any activity related to extra-curricular public musical or dramatic performances or public athletic contests and may be subjected by the Dean of Students to other conditions for their continuance.

Supplementary Scholastic Standards

In addition to the minimum scholastic standards described above and applicable to all University students several of the schools have supplementary requirements as follows:

1. The School of Allied Health Professions requires a division grade point average of not less than 2.2 in order to gain admission to the junior year program course sequence and/or Upper Division. Thereafter students will be dismissed if there is a semester in which they earn a grade point average below 2.2; their division grade point average drops below 2.2 at any time.

2. Students admitted to the School of Business Administration must earn a minimum 2.2 grade point average by the end of the semester in which they earn a minimum of 24 credits of graded coursework at the University of Connecticut to be guaranteed continuation in the School. Students must also earn a minimum 2.6 grade point average in all of their Lower Division courses, including having made substantial progress toward completing those courses which are prerequisites to the entry level business courses, in order to be guaranteed continuation to the Upper Division/ Junior Year in the School of Business Administration. Students accepted to the School of Business Administration must maintain a minimum grade point average of at least 2.0 in their semester grade point average, their divisional grade point average and in all calculable credits in the School of Business Administration courses for which they have been registered. Students who fail to maintain the minimum grade point average in any of these areas are subject to dismissal from the School of Business Administration.

Students conditionally admitted to the School on the basis of successful completion of courses for which they have indicated they were registered must pass all those courses by the end of that semester and meet the 2.0 grade point average for the semester, division, and business courses or be subject to having their acceptance rescinded.

3. To be admitted to the Upper Division in programs in Sport, Leisure and Exercise Sciences (School of Education), a student must complete the Lower Division with at least a 2.0 cumulative grade point average.

Sport, Leisure and Exercise Sciences students are required to enroll in a minimum of nine credits of course work required by the program guidelines each semester of full-time study, unless upon the recommendation of their advisor and the department head, an exception is granted by the dean of the school.

4. The School of Engineering requires a cumulative grade point average of at least 2.0 in all courses in Mathematics, Physics, Chemistry and Engineering applicable toward the degree in order for a student to be admitted to the junior year in his/her selected major.

5. Fine Arts students are required to enroll in a minimum of six credits in major department courses (Art, Dramatic Arts or Music) each semester of full-time study unless, upon recommendation of their department head, an exception is granted by the dean of the school. Students must maintain at least a 2.3 cumulative grade point average in all major department courses (Art, Dramatic Arts or Music) until completion of degree requirements. Students who fail to comply with the minimum credit requirement or maintain the minimum grade point average are subject to dismissal from the school.

6. A student in the School of Nursing must have a cumulative grade point average of at least 2.5 in those courses listed in the Lower Division course sequence, and a grade of C+ (2.3) or better in the following courses: Chemistry 127, 128; Philosophy 212; Science 240, or Nursing 202; Physics 101; and Biology: PNB 264, 265 in order to gain admission to the junior year.

Students must earn a C (2.0 or better in all nursing courses (those with NURS designation) in order to earn credit toward graduation. No student may take a course in the School of Nursing for which another course in the School is a prerequisite unless that student has earned a grade of C (2.0) or better in that prerequisite course. No student may progress to the 2nd semester junior year until all required 1st semester junior year courses have been completed. No student may progress to the senior year until all courses in the junior year sequence have been completed. No nursing course may be repeated more than once (for a total of two times).

Students will be dismissed if there is more than one semester in which they earn a semester grade point average below 2.0 in required nursing courses. A

² Students shall be considered in their first semester in Upper Division after they have earned 60 or more credits unless an exception is made by the dean of their school or college on recommendations of their academic counselors. Division semester standing is determined by the number of calendar semesters completed.

cumulative grade point average of 2.0 or above in all required nursing courses is required for graduation.

7. Admission to the School of Pharmacy professional program is competitive, with strong emphasis on the cumulative grade point average in Biology 107, Biology: MCB 203 and 229; Chemistry 127, 128, 243 and 244; Math 115, and Physics 121, or their equivalent, with no grade less than C.

Thereafter, students are subject to dismissal if there is more than one semester in which they earn a semester grade point average below 2.0 in required Pharmacy courses. A cumulative grade point average of 2.0 or above in all required Pharmacy courses is required to enroll in clinical clerkships/rotations; a cumulative grade point average of 2.0 or above in all Pharmacy/University courses is required for graduation.

8. Students in the Ratcliffe Hicks School of Agriculture are eligible for dismissal if their first semester grade point average is less than 1.2.

Interruption of Studies

Cancellation and Withdrawal

Students may voluntarily leave the University through one of two possible actions – cancellation of registration or withdrawal. Both actions are finalized in the Dean of Students Office. A personal interview with an Assistant to the Dean of Students, in the Dean of Students Office, would be appropriate for any student considering voluntary separation. The interview may help the student realize alternatives and/or options which would allow the student to continue at the University. If a personal interview is not desired, or not possible, written notice *must* be given to the Dean of Students Office. No student is considered officially separated and no refunds of fees or deposits can be made unless the *student* has contacted (interview or letter) the Dean of Students Office. (For refund information, see Undergraduate Fees and Expenses.)

Cancellation: Students presently enrolled may cancel their registration for the subsequent semester, while planning to complete the current one. Students may also cancel their registration during the summer and midyear vacations if they do not intend to return for the following semester. Cancellations **must** take place prior to the first day of classes of a semester. The date of cancellation will not appear on the student's official transcript.

Withdrawal: To withdraw officially means to voluntarily terminate enrollment during a semester which is in progress. Students may withdraw between the first day of classes and the last day before final examinations officially begin. (See the University Calendar for dates.) Students who officially withdraw will not receive credits, or "F's" or "W's" for courses taken during the semester. Only the date of withdrawal will be entered on the student's official transcript. Students who merely leave the University or stop attending classes, without officially withdrawing, should expect to receive Fail "F" grades in all courses in which they are registered at the close of the semester other than those for which grades have previously been submitted.

No student who withdraws after the end of the sixth week of a semester will be permitted to register for a subsequent semester without the permission of the Dean of Students. It is understood that when such permission is sought the Dean will ascertain the standing of the student at the time when he or she withdrew. For purposes of application for readmission such students shall be treated as a dismissed student if his or her standing at the time of withdrawal is such that if it were continued to the end of the semester he or she would then be subject to dismissal.

A student in good standing who leaves the University at the end of a semester and is out of residence for one or more semesters may re-enter at the beginning of any later semester upon application to the Dean of Students. The attention of such students is called to the fact that special permission is needed to count courses taken more than eight years before graduation.

All students withdrawing from the University for any reason must complete the proper forms through the Dean of Students Office.

Leave of Absence

A leave of absence is a *special status* assigned to students who have been granted permission by the Readmissions Board to interrupt their studies and resume them in a subsequent semester specified by mutual agreement. A leave of absence is granted in conjunction with a Voluntary Separation (usually a cancellation) and is entered on the student's official transcript. Leaves are not granted for more than three full semesters or to students who wish to interrupt their studies for less than one full semester.

Requests for leaves are considered by the Readmissions Board *only* after the student has personally consulted a representative of the Dean of Students Office

and frequently a representative of the student's school or college. Leaves are granted only to students in good academic standing, who know the specific semester in which they plan to return. Students on academic probation or who have outstanding incomplete work are seldom granted a leave of absence.

Readmission

A student seeking readmission to the University must apply to the Dean of Students Office. Applications for readmission are accepted beginning February 15th until the first day of classes for the fall semester, and beginning September 15th until the first day of classes for the spring semester. The attention of such students is called to the following University regulations: (1) A student who wishes to apply toward a degree credits earned more than eight years before graduation must obtain permission from the dean of the school or college concerned and the Vice President for Academic Affairs; (2) All readmitted students (except those who are on an official leave of absence returning to their previous school or college) must satisfy the academic requirements of the school or college to which readmitted as stated in the catalog effective at the time of readmission, unless a subsequent catalog is elected.

Disciplinary Expulsion or Suspension

Disciplinary expulsion or suspension may be incurred as a result of unsatisfactory conduct. This action is recorded on the permanent academic record of the student. For complete rules, regulations and procedures, consult the Student Conduct Code.

Honors Programs

The University offers several honors programs to able, highly motivated students. Some of the programs involve extensive study and research in one of the major fields; all give recognition to superior academic achievement. The Dean's List and Cum Laude designation are awarded to students who rank high in their schools or colleges. The Degree with Distinction requires special study for one year. The Honors Scholar Program is a rigorous, two- to four-year academic opportunity. Graduation as a University Scholar is the highest academic honor that the University of Connecticut bestows on undergraduate students.

The Dean's List

At the end of each semester the Dean of each school and college names to the Dean's List those students who (1) were registered for at least 12 credits calculable for grade points, (2) received no grade below C, including the actual letter grade awarded in any course under the Pass/Fail option, (3) earned at least 3.0 times as many grade points as the number of calculable credits recorded by the Registrar, and (4) were in at least the upper quartile of their school or college.

Undergraduate students whose disabilities warrant the adjustment of carrying fewer than a full-time course load per semester can be determined eligible for Dean's List status. In such a case, the procedures for Eligibility for Financial Aid must be followed every semester. The disability Contact Person will notify Certifications each semester regarding students who are eligible.

General Graduation Honors

Graduating seniors are eligible for *cum laude* designations on diplomas and transcripts if their complete academic records show at least 54 calculable credits at the University and meet the following criteria:

cum laude: at least a 3.0 total GPA (grade point average) and a class rank in the 75th percentile or above in the student's school or college.

magna cum laude: at least a 3.4 total GPA (grade point average) and a class rank in the 85th percentile or above in the student's school or college.

summa cum laude: at least a 3.7 total GPA (grade point average) and a class rank in the 95th percentile or above in the student's school or college.

General graduation honors for students meeting requirements at the conclusion of the summer sessions or the fall semester will be based on the grade point average cut-off points used for the previous spring semester to establish class rank in each school or college.

Honors Scholar Program

The Honors Scholar Program is designed to provide a nationally competitive academic program for capable students. The two-to-four year program (six in Pharmacy) enriches the academic experience of students in all majors by offering the challenges of more in-depth study and considerable opportunity for independent projects or research. This is a program for students who are both scholastically capable and educationally ambitious. Participation in the program influences the quality and character of a student's education. The Honors Scholar

Program is an educational process, not just a labeling function.

The Honors Scholar designation ranks higher than the Distinction designation. The Honors Scholar Program, especially at the Upper Division level, is more flexible than the Distinction Program. Each department is responsible for an Upper Division Program which is meaningful for that discipline.

Admission and Retention. Qualified entering freshmen at Storrs are invited to join the Honors Program upon acceptance to the University. Selection is based on ability as measured by Scholastic Aptitude Test scores and high school class rank, and the nature and number of academic high school courses. Other incoming students may apply and will be considered on a space available basis. Students need not begin in the program as freshmen. Undergraduate students who are doing well academically are encouraged to apply for the program, and faculty should also refer qualified students to the program. A student must be identified as an Honors Scholar before the start of the junior year (fifth year in Pharmacy). Exceptions are sometimes made by the Honors staff with consent of the Standing Honors Committee. To remain in good standing, students in the Honors Scholars Program must have a TGPA of at least 3.0 during their first and second semesters and, thereafter, a TGPA of at least 3.2.

Curriculum. Honors Scholar students follow the curriculum requirements of their major, but utilize honors courses and honors projects in their plan of study. Honors courses instructors teach their subject with unusual breadth and depth, asking from the student extra preparation as well as self-motivation. Honors student are challenged to demonstrate creative and imaginative analysis of problems and issues, and to write and speak well. Honors students are not, however, graded against higher scholastic standards. Because the caliber of students in Honors courses is higher, the grade distribution in Honors courses is also expected to be higher than the normal grade distribution of non-Honors courses.

The University of Connecticut will award Sophomore Honors Certificates to students who, during their freshman and sophomore years, earn a minimum of 18 credits of honors course work, have a TGPA of at least 3.2 at the end of their sophomore year, and attend at least two mini-courses.

Upper Division Program. Before the junior year (fifth year in Pharmacy) Honors Scholars must be recommended by their departments to pursue further honors work in their majors. During the junior-senior years students are required to complete at least twelve credits of honors work in major 200-level courses, including at least three credits in independent study aimed toward an honors thesis. Honors credit for Upper Division course work is generally attained by independent honors projects associated with 200-level courses, honors seminars in the major, graduate level course work, and/or independent research. Students who have GPAs of at least 3.2 at the conclusion of the undergraduate programs and who complete satisfactorily their departments' Upper Division honors requirements will graduate with the designation of Honors Scholar in their major field.

University Scholars

Each year the Associate Directors of the University's Honors Programs select up to 30 juniors for admission into the University Scholar Program. This prestigious program is for motivated students who wish to pursue nontraditional programs of study of their own creation. Graduation as a University Scholar is the highest academic honor that the University of Connecticut bestows on undergraduate students.

Once selected, a University Scholar candidate is allowed to pursue an academic program tailored to his or her unique intellectual interests and abilities.

The program can be interdisciplinary within a single college; it can be a mixture of courses from different colleges, which could lead to a dual degree; it can include graduate studies in addition to undergraduate courses. A three-person faculty committee supervises a University Scholar candidate's program. The Associate Directors, in consultation with the student's committee and, under exceptional circumstances, sometimes can waive certain college and departmental requirements for a University Scholar candidate, in order to give the student sufficient flexibility in scheduling to explore unique interests in depth. The University waives the General University Fee for every University Scholar candidate for the remainder of his or her undergraduate program.

Every summer, the Director of the Honors Program invites fifth-semester (ninth-semester in the School of Pharmacy) students with outstanding scholastic records to apply for this program. The Associate Directors determine the GPA cutoff for the issuance of invitations. Students should have at least 54 calculable credits at the University of Connecticut and are expected to be enrolled in the University Scholar Program for the last three semesters at the University. Interested students must complete an application form and write an essay that describes (1) a subject matter, topic, or issue that greatly interests him or her, and (2) the set of courses that would enable the student to explore his or her interests in depth. In October, a committee of the Associate Directors selects recipients for the award according to the creativity, clarity, detail, and thoughtfulness of the applicants' proposed research projects and programs of study.

Participation in the University Scholar Program is noted on students' permanent records.

Degrees With Distinction

The Degree with Distinction is offered at the discretion of Departments wishing to recognize exceptional mastery of a discipline. While the award does not demand the degree of rigor and amount of commitment that are required of University Scholars and Honors Scholars, it does require scholarly work significantly beyond the normal requirements for graduation. Students who graduate as University Scholars or Honors Scholars may not also receive the Degree with Distinction. The designation is entered on the diploma and transcript and is announced at Commencement exercises.

Requirements. A Degree with Distinction candidate must work closely with a faculty sponsor who will help design a program of study appropriate for the student. Every successful candidate must attain upon graduation:

1. a grade point average in major courses of at least 3.5, and
2. a total grade point average of at least 3.2.

Finally, every candidate must complete a project, defined by the Department, that demonstrates a high level of competence within the discipline. Possible Distinction projects include extensive literature-review essays, artistic compositions, and/or original laboratory research. Students must have their project proposals approved by their faculty sponsor and the Department's Honors Advisor, and must submit an application before the fourth week of the next-to-last semester. These are minimum University-wide requirements. Every Department has the right to add further Distinction requirements, such as a comprehensive examination. The definition of major courses is left to the Department, but ordinarily includes 200-level and above courses.

Nomination. Students interested in the Degree with Distinction Program should discuss their options with their Departments' Honors Advisors, and may obtain applications at the Honors Programs Office. Applications are due at the Honors Programs Office by the fourth week of the semester before the candidate is to graduate. Enrollment in the Honors Scholars Program is not required for participation in the Degree with Distinction Program.

Office of the Registrar Website

Students can find information about courses, registration, certification, examinations, transcripts, and graduation at
<http://www.registrar.uconn.edu/>

Honors Programs Website

<http://www.honors.uconn.edu/>